**Stutton Neighbourhood Plan: Working Group Minutes of Meeting held**

**16th July 2018**

Present: Mark Nowers, Keith Hosking, Emma Woollard, Ian Flower, Fran Flower, Rosie Stuart-Thompson, Penny Greenland, Caroline Waller, Jenny Morris, Susan Hemmings, Nick Pavitt.

Apologies: Carol Tilbury.

1. **Update on Actions from meeting held on 18th June**

Mark has given Sarah Cooper dates of the open meetings for Roundabout.

Introductory leaflet was produced and distributed at Hog Roast event on 28th June.

**Action 1.1** Responsibility for talking to people about the Neighbourhood Plan was allocated as follows (to be done by the end of August:

Community Council: already done

Stutton Grows: Ian Flower

Village Hall Committee: Nick and Penny

Flower Show Committee: Fran

Stutton Support Network: Fran and Jenny

Stutton Presents: Ian and Penny

Church: Nick will ask Jan Brown

Parish Council: Mark

School Governors: Rosie

Seals: Penny

Toddlers Group: Fran

Chair Exercise Group: Rosie will speak to Kim

Bowls Club: Mark

East Suffolk Association for the Blind: Penny

Oak House: Ian will talk to Michele, Jenny will talk to a member of the Board

Shop Committee: Jenny

Meet Up Mondays and tea parties: Fran

Early Doors at the King’s Head: Nick will talk to Bill

Quiz Night at the King’s Head: Ian

Alms Houses: Nick will talk to Jane.

**2. Report back of discussions held at Hog Roast on 28th June**

Penny: three main points raised:

* nothing had happened as a result of the Village Plan and therefore no point in doing a Neighbourhood Plan
* immigration is the main problem for Stutton
* we shouldn’t have any housebuilding here at all.

Fran: very positive about needing a Neighbourhood Plan. We don’t like the idea of more development but we know that it has to happen and it’s better to be involved.

Ian: positive about needing to be a sustainable village but fear that there may be too much development.

Mark: spoke to a family desperate to move to Stutton but can’t afford the housing. Another person said they weren’t interested because no matter what you do developers will do what they want.

**Action 2.1** We agreed that we need to ask and answer the question “What’s the point of having a Neighbourhood Plan?” Mark will draw up a ‘mind map’ to address this.

**Action 2.2** Mark will draw up a Communications Plan

**Action 2.3** Emma will ask her son to investigate ‘Next Door’ to see whether it would be a useful way of disseminating information, encouraging involvement and gaining views.

**3. The Big Conversation/Launch event on September 22nd**

We agreed that the event would run from 4-6pm and that we would have a presence in the shop during the morning of the 22nd to encourage people to come.

**Action 3.1** Emma, Fran, Ian, Keith and Penny will talk to some young people they know to a) ask their opinion as to how we should structure the event and b) encourage them to come.

**Action 3.2** Penny and Mark will amend the leaflet to a one page A5 format. It will include a brief few sentences on ‘What’s the point of having a NP?’ and background information. Mark will print them and insert them into the next issue of Roundabout.

**Action 3.3** Keith will investigate downloading an OS map with the parish boundary to be printed on A3.

**Action 3.4** Emma will print off 100 copies of the 4 page leaflet (revised to show the timing of the event).

**Action 3.5** We will discuss the structure of the event at the August meeting.

**4. Any Other Business**

We agreed to discuss how to involve those running and working for businesses in Stutton at the next meeting.

**Action 4.1** Caroline will draw up a list of village businesses.

**5. Date of next meeting**

Monday 20th August, 7-8.30pm in the Community Hall.